

CONFIDENTIAL

19 May 1960

MEMORANDUM FOR: Chief WH/4

SUBJECT : Security Violation
 {Wentworth, Susan} 03
 Phillips, David A.

1. Attached you will find a security violation report prepared by a representative of the Office of Security, Physical Security Division, concerning exposed classified materials found by a GSA guard on the evening of 22 April 1960.

2. We have discussed the aforementioned violation with Miss 03 {Wentworth} the custodian of the documents and Mr. Phillips the WH/4 Staff duty officer, and have pointed out the need for greater vigilance and personal security. Inasmuch as Miss {Wentworth} and Mr. Phillips have had no previous violations, it is recommended that no further action be taken in this matter.

3. If you concur in the above recommendation, please indicate by signing the concurrence line of this memorandum and the attached memorandums to the Chief, Physical Security Division.

03
 [ROLLAND A. NEWLUM]
 Security Officer WH/4

Attachments:

Security Violation Report
 Memo to Chief, Physical Security Div.

Concurrence

 Jake D. Esterline
 Chief WH/4

Information:

[Susan Wentworth] 03

 David Phillips

PHYSICAL SECURITY DIVISION
 WH/4
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