
★ PREFACE

PURPOSE

This field manual provides supply support activity officers with a handy guide. It covers critical mission task common to SSA officers. This manual is only a guide. It does not present all the information you need. However, it cites sources of additional information.

SCOPE

This FM gives specific guidance on planning, organizing, directing, coordinating, and controlling supply support and field services. It highlights DA requirements and provides time and personnel planning factors on which to base supervisory logistics decisions. This manual will be more useful to you if you adapt the information in it to your duty position and local policies and procedures. The task checklists are in chronological or logical sequence. You may find it helpful to enter a number in the task box to identify the priority you or higher headquarters places on that task. Also, you may want to darken those boxes next to the tasks performed by the materiel management center or those assigned to your section chiefs or platoon sergeant. Appendix A has a hotline of logistical agencies and activities.

RECOMMENDED CHANGES

The proponent for this publication is HQ TRADOC. Submit changes for improving this publication on DA Form 2028 (Recommended Changes to Publications and Blank Forms). Key your comments to the page, paragraph, and line of the text in which the change is recommended. Provide reasons for each comment to ensure understanding and complete evaluation. Forward the DA Form 2028 to-

**Commander
US Army Quartermaster Center and School
ATTN: ATSM-SPT-I
Fort Lee, Virginia 23801-5036**

Unless otherwise stated, whenever the masculine gender is used, both men and women are included.